From: **JCB Clearance Letter 2** <jcb.cl2@jpm.gov.bn>
Date: Tue, Sep 27, 2022, 14:40

Dear Sir/Madam,

Please be informed that your application is inaccurate.

A) In the application form, kindly refer to and amend :

* No. 6, 6.1 & 6.2 - Please ensure the total of your local and non-local is accurate.
* No.8 - Please fill in the positions you want to apply and the details of foreign worker.
* No.9 & 10 - Please fill in the detail and positions of the current local and non-local worker in the company.
* No.13 - Please fill in the total current employee is on par with the total number provided in No. 6.1/No.6.2. and total of workers listed in No.9/No.10

B) Please be informed that your application is incomplete :

    1) Company Registration Certificate Section 16&17.

    2) Copy of passport of the foreign worker.

C) Effective 1st April 2022, all sectors under Ministry of Primary Resources and Tourism (MPRT) i.e. **Agriculture, Fishery and Forestry** applying for **NEW** application are required to fill in the **Annexes**according to their industries as per stated in the updated Clearance Letter Form.

Kindly compile and send the Annexes with the required documents **separately**.  Example:

1 compiled document for Annexes

1 compiled document for Clearance Letter form

We have attached the improved form for your further action.

D) Please compile all your supporting documents into **ONE PDF file**for easy reference and review, and please**resubmit your application along with the relevant documents**.

**Once amendments have been made, please resubmit your application along with the relevant documents.**

JobCentre Brunei will NOT process your application until your company have done the necessary steps outlined and we would also like to inform that your “submission date” for the clearance letter will commence after your company have completed the required actions.

If you have any inquiries, please do not hesitate to contact us via our hotline at 8239933.

Thank you for your understanding and kind co-operation.

**JobCentre Brunei**

*Prime Minister's Office (PMO)*

*Address:*

*KM8, Jalan Perindustrian, Kg Beribi*

*Bandar Seri Begawan BE1118*

 *Hotline:  +673 8239933*

[*www.jobcentrebrunei.gov.bn*](http://www.jobcentrebrunei.gov.bn/)